

**CONTRACTUAL AGREEMENT for Youth Career Connect Grant | Project ACHIEVE
Kentucky Educational Development Corporation**



This AGREEMENT made on January 23, 2018 between (KEDC) Kentucky Educational Development Corporation

(904 Rose Road, Ashland, KY 41102) and Tina Stevens:

(please provide mailing address below)

12011 Brown Ridge
Morehead, KY 40351

Services to Be Performed: Contractor agrees to perform the following services for the Client: (1) Provide assistance to our YCC High School Programs as a University Professor and oversee Dual Credit course(s) for YCC Students; (2) Coordinate with the KEDC Coordinator for Project ACHIEVE, working with students and YCC High Schools. Services are for the fiscal year 2017-2018 [**Spring Semester 2018**].

Time for Performance: Contractor agrees to complete the performance of these services, as assigned: Services will be performed and modified once per month to align with Project ACHIEVE as it relates to day-to-day activities and needs from YCC Students. Contractor agrees to complete each activity/project as needed or requested from KEDC and maintain the performance and necessary requirements for recording services. (Invoice will reflect dates of performance and services)

Payment: In consideration of Contractor's performance of these services, Client agrees to pay Contractor as follows: (Contractor may submit invoices as needed per application, activity, or service) / Fees are based per application.

Fee (per activity/service): \$2,500.00 Coordination of YCC Project ACHIEVE services with YCC Students
Total amount of contract not to exceed \$2,500.00 [**Services are for the Spring Semester 2018**]

Invoices: Contractor will submit invoices and appropriate KEDC payroll forms W-9.

KEDC reserves the right to review the progress of the contractor's performance to evaluate the quality of work. KEDC may void this contract, if the contractor's performance does not meet or exceed standards set by the program guidelines or the KEDC Director.

Tina Stevens
Signature of Contractor

1/23/18
Date

Clare Jones
KEDC Director / Designee

2/28/18
Date