



CONTRACTUAL AGREEMENT FOR THE PROVISION OF CONSULTANT SERVICES

This AGREEMENT made on May 16, 2019 between Kentucky Educational Development Corporation of 904 Rose Road, Ashland, Kentucky 41102 and Charles Rutledge of 69 Crickette Lane, Grayson, KY, 41143.

Services To Be Performed. Contractor agrees to perform the following services for Client: Organize and implement a college course for the INSIGHT program for high school students who are blind/visually impaired on the campus of Morehead State University.

Time For Performance. Contractor agrees to complete the performance of these services, as assigned:

- Implement INSIGHT class from June 10 through June 14, 2019

Term and Termination. This agreement shall commence when signed by both parties and shall continue for the period of one year. Either party may terminate this agreement by giving the other party two weeks prior notice of its election to terminate. This agreement may also be canceled at any time by mutual agreement of both parties.

Payment. In consideration of Contractor's performance of these services, Client agrees to pay Contractor as follows: a flat fee of \$1000.00 all inclusive. Total amount of the contract shall not exceed \$1,000.00

Documentation. Contractor will submit a KEDC timesheet as documentation of services performed. Contractor will also submit an INSIGHT Reimbursement Voucher as request for payment signed by the Program Coordinator.

Other Clients. Contractor retains the right to perform services for other clients.

Contractor agrees to abide by KEDC's current policies regarding documentation of services rendered, billed and expense reimbursement and invoicing guidelines.



Signature of Contractor



Date

KEDC Chairperson

Date

