



CONTRACTUAL AGREEMENT FOR THE PROVISION OF SERVICES

This AGREEMENT made on March 29, 2019 between Kentucky Educational Development Corporation of 904 Rose Road, Ashland, Kentucky 41102 and Lisa Zell of 7615 Lesane Dr., Louisville, KY, 40214.

Services To Be Performed. Contractor agrees to perform the following services for Client: Provide RA Services, assist in orientation and mobility, and teach class as needed for the INSIGHT Program at Morehead State University.

Time For Performance. Contractor agrees to complete the performance of these services, as assigned, during the days of June 7-15, 2019.

Term and Termination. This agreement shall commence when signed by both parties and shall continue for the period of one year. Either party may terminate this agreement by giving the other party two weeks prior notice of its election to terminate. This agreement may also be canceled at any time by mutual agreement of both parties.

Payment. In consideration of Contractor's performance of these services, Client agrees to pay Contractor as follows: Flat fee of \$2,500.00 all inclusive. The contract shall not exceed \$2,500.00.

Documentation. Contractor will submit an INSIGHT Reimbursement Voucher as request for payment and have the voucher signed by the Program Coordinator as documentation.

Other Clients. Contractor retains the right to perform services for other clients.

Contractor agrees to abide by KEDC's current policies regarding documentation of services rendered and billed and expense reimbursement, including, but not limited to, the attached reimbursement and invoicing guidelines.

Lisa Zell
Signature of Contractor

4/5/19
Date

KEDC Chairperson

Date