



**CONTRACTUAL AGREEMENT FOR THE PROVISION OF TRAINING SERVICES**

This AGREEMENT made on September 18, 2019 between Kentucky Educational Development Corporation of 904 Rose Road, Ashland, Kentucky 41102 and Brenda Addington of 6020 Old Richmond Road, Lexington Kentucky 40515.

**Services To Be Performed.** Contractor agrees to perform the following services for Client: Provide a 3 hour presentation from 9am-12pm on *Functional Intervention for Nonverbal and Low Verbal Communicators* and a 2 hour presentation from 1pm-3pm on *Integrating Literacy with Speech-Language Therapy: Make and Take Workshop*.

**Date For Performance.** Contractor agrees to complete the performance of these services, as assigned, on October 25, 2019.

**Venue for Performance.** Contractor agrees to conduct the performance of these services, as assigned, at the Morehead Conference Center, 111 E First St, Morehead, KY 40351.

**Payment.** In consideration of Contractor's performance of these services, Client agrees to pay Contractor as follows:

Fee = \$1,200.00 all inclusive

Total amount of the contract shall not exceed \$1,200.00.

**Invoices.** Contractor will submit an invoice or voucher for services performed. Contractor will submit all required paperwork relating to federal guidelines including but not limited to a w-9.

**Term and Termination.** This agreement shall commence when signed by both parties and shall continue for the period of one year. Either party may terminate this agreement by giving the other party two weeks prior notice of its election to terminate. This agreement may also be canceled at any time by mutual agreement of both parties.

Contractor agrees to abide by KEDC's current policies regarding documentation of services rendered and billed and expense reimbursement. KEDC bylaws and board policies are available for review on our website at [www.kedc.org](http://www.kedc.org).

09/18/19

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Signature of Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
KEDC Chairperson

\_\_\_\_\_  
Date