

MINUTES

KEDC BOARD OF DIRECTORS

APRIL 15, 2020

ONLINE VIA ZOOM

The Kentucky Educational Development Corporation (KEDC) Board of Directors met on April 15, 2020 at the KEDC Office, Lexington, Kentucky. Present were the following members and guests:

MEMBERS PRESENT:

Mr. Danny Adkins, Supt., Floyd County Schools
Mr. Waylon Allen, Supt., Middlesboro Independent Schools
Dr. Houston Barber, Frankfort Independent Schools
Dr. Harry Burchett, Harrison County Schools
Mr. Larry Coldiron, Jr., Supt., Raceland-Worthington Independent Schools
Ms. Kay Dixon, Supt., Barbourville Independent Schools
Dr. Ronnie Dotson, Supt., Carter County Schools
Dr. Robbie Fletcher, Supt., Lawrence County Schools
Mr. Tom Gambrel, Supt., Bell County Schools
Ms. Diane Hatchett, Supt., Berea Independent Schools
Mr. Sanford Holbrook, Robertson County Schools
Mr. Larry James, Martin County Schools
Mr. Kyle Lively, Supt., Somerset Independent schools
Ms. Lisa McCane, Supt., Augusta Independent Schools
Mr. Charles Morton, Harland Independent Schools
Mr. Paul Mullins, Logan County Schools
Mr. Patrick Richardson, Supt., Pulaski County Schools
Ms. Jackie Ridsen-Smith, Supt., Fairview Independent Schools
Mr. Wayne Roberts, Wayne County Schools
Mr. Rick Ross, Supt., Mason County Schools
Mr. Michael Rowe, Lincoln County Schools
Mr. Jeff Saylor, Supt., Estill County Schools
Mr. Tim Spencer, Supt., Menifee County Schools
Mr. Kelly Sprinkles, Supt., Knox County Schools
Ms. Debbie Stephens, Supt., Elliott County Schools
Mr. Harvey Tackett, Supt., Bath County Schools
Dr. Carl Thomas Potter, Supt., Morgan County Schools
Mr. Russell Thompson, Supt., Pineville Independent Schools
Ms. Sarah Wasson, Supt., Lee County Schools
Mr. Jamie Weddington, Supt., Lewis County School

MEMBERS NOT PRESENT:

Mr. Reed Adkins, Supt., Pike County Schools
Ms. Amy Baker, Supt., Bourbon County Schools
Mr. Doug Bechanan, Nicholas County Schools
Mr. Bill Boblett, Supt., Boyd County Schools
Dr. Tim Bobrowski, Supt., Owsley County Schools
Mr. Kenny Bell, Supt., Wolfe County Schools
Mr. Emmanuel Caulk, Supt., Fayette County Schools
Mr. Paul Christy, Supt., Clark County Schools
Mr. Thom Cochran, Johnson County Schools

Mr. David Cox, Supt., Corbin Independent Schools
Mr. Brian Creasman, Supt., Fleming County Schools
Mr. Dennis Davis, Supt., Mercer County Schools
Mr. Sonny Fentress, Supt., Garrard County Schools
Mr. David Gibson, Supt., Paintsville Independent Schools
Dr. David Gilliam, Supt., Madison County Schools
Mr. Mike Genton, Supt., Jenkins Independent Schools
Mr. Jerry Green, Supt., Pikeville Independent Schools
Mr. Paul Green, Supt., Jackson Independent Schools
Mr. Jonathan Jett, Supt., Perry County Schools
Ms. Kim King, Supt., Knott County Schools
Mr. Scott Helton, Supt., Magoffin County Schools
Mr. Sean Horne, Supt., Russell Independent Schools
Mr. Anthony Orr, Supt., Powell County Schools
Mr. John Maxey, Supt., Rowan County Schools
Mr. Tim Melton, Supt., Williamsburg Independent Schools
Mr. Kelly Middleton, Supt., Newport Independent Schools
Ms. Traysea Moresea, Supt., Greenup County Schools
Mr. Tony Sergent, Supt., Letcher County Schools
Mr. William Sexton, Supt., Clay County Schools
Dr. Tammy Shelton, Supt., Danville Independent Schools
Mr. John Siler, Supt., Whitley County Schools
Mr. Marion Sowders, Supt., Casey County Schools
Dr. Matthew Thompson, Supt. Montgomery County Schools
Mr. Phillip Watts, Supt., Breathitt County Schools
Mr. Brett Wilson, Supt., Leslie County Schools

GUESTS PRESENT:

Ms. Rhonda Caldwell, KASA
Lt. Govenor Jacqueline Coleman
Mr. Kevin Brown, Interim Commissioner
Dr. Jim Flynn, KASS

KEDC STAFF PRESENT

Ms. Nancy Hutchinson, Chief Executive Officer & Board Secretary/Treasurer
Mr. Sam Atkins, Chief Development Officer
Ms. Trish Carroll, Chief Operating Officer
Mr. Andy Dotson, Instruction and Leadership Consultant
Dr. Jim Evans, Educational Consultant / Grants Director
Mr. Charlie Holbrook, Technology Engineer
Ms. Stephanie Little, Director of Special Education
Ms. Tessa Love, Director of Adult Education
Ms. Latishia Sparks, Programs and Partnerships
Mr. Steve Trimble, Instruction and Leadership Consultant
Ms. Tammy Vonderheide, Chief Financial Officer
Mr. Tim Crawford, Board Attorney

The KEDC Board of Directors meeting was called to order on Wednesday, April 15, 2020 at 1:00 PM by Chairman Kelly Sprinkles.

WEDNESDAY PRESENTATIONS

The KEDC Business Session was conducted – see below for the business report including actions taken.

Lt. Governor Jacqueline presented an update.

Interim Commissioner Kevin Brown presented an update.

Dr. Jim Flynn, KASS, presented a legislative update.

Mr. Tim Crawford presented a legal update.

BOARD BUSINESS REPORT

Recommend proceeding with Paycheck Protection Program loan application for KEDC was approved on a motion by Mr. Paul Mullins, and seconded by Mr. Jeff Saylor.

1. CALL TO ORDER/CONFIRM QUORUM (>20% REQUIRES 13 OF 67 VOTING MEMBERS)

Chariman Kelly Sprinkles declared that a quorum was present and called the meeting to order.

2. ACTIONS BY CONSENT

The consent Items (2.1 to 2.8.9) were approved on a motion by Mr. Sandford Holbrook, and seconded by Dr. Carl Thomas Potter.

2.1. APPROVAL OF MINUTES

Recommend approval of the [minutes](#) of the February 19, 2020 regular meeting.

2.2. APPROVAL OF FINANCIAL REPORT AND ORDERS OF THE TREASURER

Recommend approval of the financial reports for [February 2020](#) and March 2020 and the Orders of the Treasurer for the period of [February 1, 2020 through February 29, 2020](#) and [March 1, 2020 through March 31, 2020](#).

2.3. PERSONNEL

2.3.1. Increase Carla Kersey, to Class 5, Step 3, on the Director/Coordinator/Consultant salary schedule effective December 8, 2019.

2.3.2. Increase Martin Stettner, to Class 13, Step 24, on the Professional/Technical/Hourly salary schedule effective December 8, 2019.

2.3.3. Change Jim Evans' job title to Educational Consultant/Grants Director, effective December 8, 2019.

2.3.4. Change Martin Stettner's job title to Technology Specialist effective December 8, 2019.

2.3.5. Issued notice of layoff to Goldie McCalvin, Greenup County Adult Education instructor, effective March 30, 2020.

2.3.6. Issued notice of layoff to Bryce Bentley, Technology Cabling Helper, effective March 30, 2020.

2.4. SPECIAL EDUCATION ADVISORY BYLAWS

2.4.1. Recommend approval of the attached [KEDC Special Education Advisory Board By-laws](#).

2.5. BID SPECIFICATIONS

2.5.1. Recommend acknowledgement of the Executive Director's approval of the attached bid specifications for Copy Paper – [PV-CP-2020](#).

2.5.2. Recommend acknowledgement of the Executive Director's approval of the attached bid specifications for Disinfection as a Service – [RFP-DISINFECTION AS A SERVICE.RFP](#)

2.6. BID CONTRACT RENEWAL

2.6.1. Recommend acknowledgement of the Executive Director's approval of the bid contract renewal for Grounds Maintenance (Grass Cutting) – Bid Reference GM-2017 to Crider's Lawn care.

2.7. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS

2.7.1. Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.071 Catalog/Price List/Store Shelf bids opened and made effective on February 11, 2020 through December 31, 2020.

We received 10 bids for CLS2017.071, of which 6 were awarded and 4 were rejected for not meeting bid specifications or already being awarded.

Bidder	Status
Cincinnati Floor Company	Awarded
Classic Printing - Alexandria, KY	Awarded
D&C Small Engine LLC	Rejected, did not meet bid specifications
eSpecial Needs	Awarded
Everase Corporation	Awarded
Palmer Trucks Of Kentucky/ Kenworth Of Louisville	Rejected, did not meet bid specifications
Re Michel Company	Rejected, did not meet bid specifications
Sonny's Sporting Goods	Awarded
Sports Legends, LLC	Rejected, already an awarded vendor.
Varsity Scoreboards	Awarded

2.7.2. Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.072 Catalog/Price List/Store Shelf bids opened and made effective on February 25, 2020 through December 31, 2020.

We received 16 bids for CLS2017.072, of which 10 were awarded and 6 were rejected for not meeting bid specifications or already being awarded.

Bidder	Status
Athens Paper	Awarded
D&C Small Engine, LLC	Rejected, did not meet bid specifications
Danville Industrial Distributors	Rejected, did not meet bid specifications
Diesel Injection Service Co. Inc.	Awarded
Edgenuity, Inc.	Awarded
Four Winds LLC	Awarded
Indiana Automotive Equipment	Awarded
Jaded Rayne Printing and Graphic Design	Rejected, did not meet bid specifications
Like Family Lawn Care	Rejected, did not meet bid specifications
Palmer Hamilton, LLC	Awarded
Palmer Trucks Of Kentucky/ Kenworth Of Louisville	Awarded
Re Michel Company	Awarded

RK Custom Wraps, LLC	Rejected, did not meet bid specifications
SmithCo Supply	Rejected, did not meet bid specifications
Valley Interior Products	Awarded
Willis Music	Awarded

2.7.3. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.073 Catalog/Price List/Store Shelf bids opened and made effective on March 10, 2020 through December 31, 2020. We received 7 bids for CLS2017.073, of which 5 were awarded and 2 were rejected for not meeting bid specifications or already being awarded.

Bidder	Status
Clean Air Technology Solutions (CATS Filters)	Awarded
Earlychildhood LLC d/b/a Discount School Supply	Awarded
Jaded Rayne Printing and Graphic Design	Rejected, did not meet bid specifications
Like Family Lawn Care	Awarded
Parent Teacher Store-Lexington	Rejected, did not meet bid specifications
Richards Electric	Awarded
RK Custom Wraps,llc	Awarded

2.7.4. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.074 Catalog/Price List/Store Shelf bids opened and made effective on March 24, 2020 through December 31, 2020. We received 4 bids for CLS2017.074, of which 1 was awarded and 3 were rejected for not meeting bid specifications or already being awarded.

Bidder	Status
IXL Learning, Inc.	Rejected, did not meet bid specifications
J&B Sportswear	Rejected, did not meet bid specifications
Mailender, Inc.	Rejected, did not meet bid specifications
Pioneer Valley Educational Press	Awarded

2.8. CONTRACTS

Recommend acknowledgement of the Executive Director’s approval of the following contracts and agreements (contract period is for FY2019-2020 unless otherwise noted):

GENERAL FUND

- 2.8.1.** [Bimbo Bakeries USA – Contract 10100328-PV-BAKERY-2019](#)
- 2.8.2.** [Criders LawnCare – Ashland Lawn Maintenance Contract GM-2017R3](#)
- 2.8.3.** [Design Link Interiors – Renovation design - \\$7,937.50](#)
- 2.8.4.** [Heart of Kentucky – United Way – Community Impact Partner Agreement](#)
- 2.8.5.** [The Imbus Roofing Co., Inc., - Contract 10100596-PV-MBPMR-2018R1 Amended](#)
- 2.8.6.** [Pro-Team Foodservice Advisors – Contract 10100334-RFP-NUTRITION CONSULTANT-2019](#)
- 2.8.7.** [Ryan New – Standards work - \\$4,500.00](#)

PROJECT CHARGE/ASPIRE/ACE

2.6.4. [Kelly Hodges – Cadre Participant – up to \\$3,000.00 at completion](#)

GRANTS

2.8.8. [Paintsville Independent Schools – GOAL Grant - \\$500.00 stipend at completion](#)

2.8.9. [REACH Evaluation – Consulting Services Agreement for the KY School Climate Transformation Project - \\$65,000.00](#)

3. DISCUSSION ITEMS

3.1. PAYCHECK PROTECTION PROGRAM (PPP) – SMALL BUSINESS ADMINISTRATION

The Small Business Administration is offering forgivable loans to small businesses to pay their employees during the COVID-19 crises. The interest rate is 1% fixed on a two year term and could be the equivalent of 2.5 times our average monthly payroll. We are not at the point of needing additional funds but thought it wise to go ahead and apply just in case it becomes necessary. Recommend proceeding with Paycheck Protection Program loan application.

4. ANNOUNCEMENTS

4.1. STUDENT SCHOLARSHIP OPPORTUNITY

KEDC is excited to once again extend an opportunity for graduating seniors of our member districts to apply for our annual scholarship. We will award at least one \$2,500.00 scholarship for college (2 or 4 year), technical or vocational bound students that meet the criteria set forth in the attached guidelines. It is an honor to be able to provide this opportunity for our deserving seniors!

The deadline to apply is May 1st and the recipient will be notified by May 31st. A KEDC representative will be available upon request to present the scholarship awards during graduation ceremonies. Please ensure this message reaches your guidance counselors!

4.2. 2020-2021 KEDC MEMBERSHIP FORMS

Your 2020-2021 KEDC Membership Form as arrived! For budgeting purposes, please have them signed and returned as soon as possible.

4.3. JUNE 10TH BOARD MEETING SCHEDULED

Please mark your calendars for June 10th, as we will have a one-day full Board meeting at the KEDC Lexington office to approve several important items for the new fiscal year. *Stay tuned for any changes to this event.*

There being no further business, the meeting was adjourned on a motion by Mr. Jamie Weddington and seconded by Dr. Robbie Fletcher.

KEDC BOARD OF DIRECTORS MINUTES

April 15, 2020

Supt. Kelly Sprinkles, Chairman

Ms. Nancy Hutchinson, Secretary to the Board