

## MINUTES

### KEDC BOARD OF DIRECTORS FEBRUARY 19, 2020 KEDC OFFICE, LEXINGTON, KENTUCKY

The Kentucky Educational Development Corporation (KEDC) Board of Directors met on February 19, 2020 at the KEDC Office, Lexington, Kentucky. Present were the following members and guests:

#### MEMBERS PRESENT:

Mr. Danny Adkins, Supt., Floyd County Schools  
Mr. Doug Bechanan, Nicholas County Schools  
Mr. Kenny Bell, Supt., Wolfe County Schools  
Dr. Tim Bobrowski, Supt., Owsley County Schools  
Mr. Thom Cochran, Johnson County Schools  
Ms. Kay Dixon, Supt., Barbourville Independent Schools  
Dr. Ronnie Dotson, Supt., Carter County Schools  
Mr. Jerry Green, Supt., Pikeville Independent Schools  
Dr. Robbie Fletcher, Supt., Lawrence County Schools  
Mr. David Gibson, Supt., Paintsville Independent Schools  
Dr. David Gilliam, Supt., Madison County Schools  
Ms. Diane Hatchett, Supt., Berea Independent Schools  
Mr. Sanford Holbrook, Robertson County Schools  
Mr. Jonathan Jett, Supt., Perry County Schools  
Mr. Kyle Lively, Supt., Somerset Independent schools  
Ms. Lucy Moore representing Mr. John Maxey, Supt., Rowan County Schools  
Ms. Traysea Moresea, Supt., Greenup County Schools  
Mr. Patrick Richardson, Supt., Pulaski County Schools  
Ms. Jackie Ridsen-Smith, Supt., Fairview Independent Schools  
Mr. Wayne Roberts, Wayne County Schools  
Mr. Jeff Saylor, Supt., Estill County Schools  
Mr. Tim Spencer, Supt., Menifee County Schools  
Mr. Kelly Sprinkles, Supt., Knox County Schools  
Ms. Debbie Stephens, Supt., Elliott County Schools  
Dr. Carl Thomas Potter, Supt., Morgan County Schools  
Mr. Myron Thompson representing Mr. Emmanuel Caulk, Supt., Fayette County Schools  
Ms. Sarah Wasson, Supt., Lee County Schools  
Mr. Jamie Weddington, Supt., Lewis County School

#### MEMBERS NOT PRESENT:

Mr. Reed Adkins, Supt., Pike County Schools  
Mr. Waylon Allen, Supt., Middlesboro Independent Schools  
Ms. Amy Baker, Supt., Bourbon County Schools  
Dr. Houston Barber, Frankfort Independent Schools  
Mr. Bill Boblett, Supt., Boyd County Schools  
Mr. Emmanuel Caulk, Supt., Fayette County Schools  
Mr. Paul Christy, Supt., Clark County Schools  
Mr. Larry Coldiron, Jr., Supt., Raceland-Worthington Independent Schools  
Mr. David Cox, Supt., Corbin Independent Schools  
Mr. Brian Creasman, Supt., Fleming County Schools

Mr. Dennis Davis, Supt., Mercer County Schools  
Mr. Sonny Fentress, Supt., Garrard County Schools  
Mr. Mike Genton, Supt., Jenkins Independent Schools  
Ms. Yvonne Gilliam, Supt., Bell County Schools  
Mr. Paul Green, Supt., Jackson Independent Schools  
Dr. Harry Burchett, Harrison County Schools  
Mr. Larry James, Martin County Schools  
Ms. Kim King, Supt., Knott County Schools  
Mr. Scott Helton, Supt., Magoffin County Schools  
Mr. Sean Horne, Supt., Russell Independent Schools  
Mr. Anthony Orr, Supt., Powell County Schools  
Mr. John Maxey, Supt., Rowan County Schools  
Mr. Tim Melton, Supt., Williamsburg Independent Schools  
Ms. Lisa McCane, Supt., Augusta Independent Schools  
Mr. Kelly Middleton, Supt., Newport Independent Schools  
Mr. Charles Morton, Harland Independent Schools  
Mr. Paul Mullins, Logan County Schools  
Mr. Rick Ross, Supt., Mason County Schools  
Mr. Tony Sergent, Supt., Letcher County Schools  
Mr. William Sexton, Supt., Clay County Schools  
Dr. Tammy Shelton, Supt., Danville Independent Schools  
Mr. John Siler, Supt., Whitley County Schools  
Mr. Michael Rowe, Lincoln County Schools  
Mr. Marion Sowders, Supt., Casey County Schools  
Mr. Harvey Tackett, Supt., Bath County Schools  
Dr. Matthew Thompson, Supt. Montgomery County Schools  
Mr. Russell Thompson, Supt., Pineville Independent Schools  
Mr. Phillip Watts, Supt., Breathitt County Schools  
Mr. Brett Wilson, Supt., Leslie County Schools

**GUESTS PRESENT:**

Mr. Rob Akers, KDE  
Mr. Kevin Brown, Interim Commissioner  
Ms. Lisa Collins, Ameresco  
Ms. Rebecca Combs, American Fidelity  
Mr. Mitch Crump, Ross, Sinclair, & Assoc.  
Mr. Wendell Emerson, Ross, Sinclair, & Assoc.  
Dr. Jim Flynn, KASS  
Mr. Tim Hockensmith, CMTA  
Mr. Matt Jury, KDE  
Mr. Joe Marson, Floyd County  
Mr. Joel McKenzie, American Fidelity  
Mr. Marvin Moore, Performance Services  
Ms. Tammy Newcome, KASA  
Ms. Rhonda Sims, KDE  
Mr. Chris Tyler, Thermal Equipment

**KEDC STAFF PRESENT**

Ms. Nancy Hutchinson, Chief Executive Officer & Board Secretary/Treasurer  
Mr. Sam Atkins, Chief Development Officer  
Ms. Trish Carroll, Chief Operating Officer  
Mr. Andy Dotson, Instruction and Leadership Consultant

Ms. Sharon Fields, Business Relations Specialist  
Mr. Charlie Holbrook, Technology Engineer  
Ms. Stephanie Little, Director of Special Education  
Mr. Jerry Prince, Technology Services Director  
Mr. Charles Rutledge, Educational Consultant  
Mr. Mark Ryles, Facilities Consultant  
Mr. Steve Trimble, Instruction and Leadership Consultant  
Ms. Tammy Vonderheide, Chief Financial Officer  
Mr. Tim Crawford, Board Attorney

The KEDC Board of Directors meeting was called to order on Wednesday, February 19, 2020 at 3:00 PM by Chairman Kelly Sprinkles.

### **WEDNESDAY PRESENTATIONS**

The KEDC Business Session was conducted – see below for the business report including actions taken.

Interim Commissioner Kevin Brown presented an update.

Mr. Rob Akers, EPSB, presented an update.

Mr. Charles Holbrook, KEDC, presented “Student Account Life Cycle Management”.

Dr. Jim Flynn, KASS, presented a legislative update.

Ms. Tammy Newcome, KASA, presented an update.

A drawing was held for 2 baskets donated by KEDC and Ms. Debbie Stephens, Elliott County Schools and Mr. Wayne Roberts, Wayne County Schools were the drawing winners.

A drawing was held for two \$100 awards for instructional supplies donated by Ross, Sinclair, & Associates. Perry County Schools and Estill County Schools were the drawing winners.

### **BOARD BUSINESS REPORT**

#### **1. CALL TO ORDER/CONFIRM QUORUM (>20% REQUIRES 13 OF 67 VOTING MEMBERS)**

**Chairman Kelly Sprinkles declared that a quorum was present and called the meeting to order.**

**Scheduling the Wednesday, June 10<sup>th</sup> KEDC Board of Director’s Meeting from 3:00PM-5:00PM following the KASS Superintendent Summit in Lexington was approved on a motion by Mr. Pat Richardson, and seconded by Mr. Jeff Saylor.**

#### **2. ACTIONS BY CONSENT**

**The consent Items (2.1 to 2.7.15) were approved on a motion by Mr. Pat Richardson, and seconded by Mr. Ronnie Dotson.**

##### **2.1. APPROVAL OF MINUTES**

Recommend approval of the [minutes](#) of the January 15, 2020 regular meeting.

##### **2.2. APPROVAL OF FINANCIAL REPORT AND ORDERS OF THE TREASURER**

Recommend approval of the [financial reports](#) for January 2020 and the [Orders of the Treasurer](#) for the period of January 1, 2020 through January 31, 2020.

**2.3. BID SPECIFICATIONS**

Recommend acknowledgement of the Executive Director’s approval of the attached bid specifications for Business Office Software ([RFP-BUSINESS OFFICE SOFTWARE.2020](#)).

**2.4. BID CONTRACT AWARDS**

**2.4.1.** Recommend acknowledgement of the Executive Director’s approval to award PSST the Business Office Software RFP ([RFP-BUSINESS OFFICE SOFTWARE.2020](#)). The submission from Tyler Technologies was non-responsive as they proposed a solution specific for use by KEDC and not the members.

**2.4.2.** Recommend acknowledgement of the Executive Director’s approval to award JW Associates School Equipment Specialists, Inc., the Somerset Independent Cafeteria Furniture RFP ([Cafeteria Furniture – 2020](#)). This recommendation is based on district scoring of six bid responses and has received approval by the Somerset Independent Board of Education.

**2.5. BID CONTRACT RENEWALS**

Recommend renewal of the following contracts:

**2.5.1.** Digital Signage and Online Ordering Software (RFP-NUTRITION-DSS-2018):

- Heartland Payment Systems, LLC dba Heartland School Solutions
- Nutrislice, Inc.

**2.5.2.** Bus Parts and Accessories (PV-BUS-2018):

- American Bus and Accessories, Inc.

**2.6. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS**

**2.6.1.** Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.069 Catalog/Price List/Store Shelf bids opened and made effective on January 14, 2020 through December 31, 2020. We received four bids for CLS2017.069, of which two were awarded and two were rejected for not meeting bid specifications or already being awarded.

<b>Bidder</b>	<b>Status</b>
Cottingham True Value Hardware, Inc.	Awarded
Everase Corporation	Rejected, did not meet bid specifications
SmartSense by Digi	Rejected, did not meet bid specifications
Travis Roofing Supply	Awarded

**2.6.2.** Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.070 Catalog/Price List/Store Shelf bids opened and made effective on January 28, 2020 through December 31, 2020. We received four bids for CLS2017.070, of which two were awarded and two were rejected for not meeting bid specifications or already being awarded.

<b>Bidder</b>	<b>Status</b>
Really Good Stuff, LLC	Awarded
Safety-Kleen Systems Inc.	Rejected, did not meet bid specifications

SmartSense by Digi	Awarded
Sparks Hardward, Inc.	Awarded
Weeds & More, LLC	Awarded

## 2.7. CONTRACTS

Recommend acknowledgement of the Executive Director's approval of the following contracts and agreements (contract period is for FY2019-2020 unless otherwise noted):

### GENERAL FUND

- 2.7.1. [American Bus and Accessories, Inc. – Contract 10100325-PV-BUS-2018R1](#)
- 2.7.2. [Barren County Business Supply, Inc. – Contract 10100361-PV-OS-2017-01Extension](#)
- 2.7.3. [Commonwealth of Kentucky – School Climate Transformation Evaluation - \\$70,200.00](#)
- 2.7.4. [Heartland Payment Systems, LLC dba Heartland School Solutions – Contract 10100363-RFP-NUTRITION-DSS-02018R1](#)
- 2.7.5. [Kagan Letter of Agreement – June 24-25, 2020 Cooperative Learning Days](#)
- 2.7.6. [Kagan Letter of Agreement – July 8-9, 2020 Cooperative Learning Days](#)
- 2.7.7. [Office Depot – Contract 10100345-PV-OS-2017.01 Extension](#)
- 2.7.8. [PSST – Contract 10100352-RFP-BUSINESS OFFICE SOFTWARE.2020](#)
- 2.7.9. [School Specialty – Contract 10100355-PV-OS-2017-Extension](#)
- 2.7.10. [Somerset Ind. Schools & JW Associates School Equipment – Contract 10100016-CAFETERIA FURNITURE.SOMEREST INDEPENDENT.2019](#)
- 2.7.11. [Urethane of Kentuckiana, Inc. dba Insulated Roofing Contractors – Contract 10100337-PV-SURS-2012R7-Amendment](#)

### PROJECT CHARGE/ASPIRE/ACE

- 2.7.10. [Cairn Guidance - March 26, 2020 SPOT Process Training - \\$2,295.00](#)
- 2.7.11. [Heather Creech – ASPIRE Cadre participant – up to \\$5,000.00 for project completion](#)
- 2.7.12. [Jessica Johnson – ASPIRE Cadre participant – up to \\$5,000.00 for project completion](#)
- 2.7.13. [Carly Muetterties – ASPIRE Professional Development for Social Studies - \\$3,000.00](#)
- 2.7.14. [Ryan New – ASPIRE Professional Development for Social Studies - \\$4,500.00](#)
- 2.7.15. [Carla Pennington – ASPIRE Cadre participant – up to \\$5,000.00 for project completion](#)

### GOAL GRANT PARTICIPANTS THROUGH 2020 - \$500 STIPEND FOR COMPLETION OF GRANT ACTIVITIES

- 2.7.16. *Tera Baldwin – Carter County Schools*
- 2.7.17. *Valerie Price – Fairview Ind. Schools*
- 2.7.18. *Kim Stambaugh – Fairview Ind. Schools*
- 2.7.19. *Tiffany Boggs – Greenup County Schools*
- 2.7.20. *Lucy Warrix – Jackson Ind. Schools*
- 2.7.21. *Jarred Gibson – Johnson County Schools*
- 2.7.22. *Frank Ratliff – Johnson County Schools*
- 2.7.23. *Byron Risner – Magoffin County Schools*
- 2.7.24. *Vanessa Stevens – Russell Ind. Schools*

## 3. ANNOUNCEMENTS/DISCUSSION ITEMS

### 3.7. ADVOCACY WEEK IN FRANKFORT FOR THE 2020 LEGISLATIVE SESSION

KASS has asked that members of the educational cooperatives across the State have strong representation in Frankfort during the General Session. KEDC members are asked to attend House and

Senate Committee meetings the week of February 17<sup>th</sup>. There will be no Thursday meeting this month to allow time for representation in Frankfort. Please make every effort to be there.

### **3.8. MARCH KEDC BOARD OF DIRECTORS' MEETING**

The KEDC Board of Directors will meet on March 18<sup>th</sup> and 19<sup>th</sup> at the Hilton in Downtown Lexington. The 18<sup>th</sup> meeting will be from 3:30PM to 5:00PM. The 19<sup>th</sup> meeting will be from 9:00AM to 11:00AM with Board Attorney Tim Crawford conducting a Personnel Law workshop. On Friday the 20<sup>th</sup>, there will be a Superintendent breakfast and networking session at 9:00AM.

### **3.9. JUNE KEDC BOARD OF DIRECTORS' MEETING**

We are looking to schedule a Board meeting on Wednesday, June 10<sup>th</sup> from 10AM-12PM. This will enable us to have all FY-end business approved, as well as contracts for the new fiscal year. This is the day after the KASS Superintendent Summit in Lexington. Thoughts and concerns appreciated.

### **3.10. STUDENT SCHOLARSHIP OPPORTUNITY**

KEDC is excited to once again extend an opportunity for graduating seniors of our member districts to apply for our annual scholarship. We will award at least one \$2,500.00 scholarship for college (2 or 4 year), technical or vocational bound students that meet the criteria set forth in the attached guidelines. It is an honor to be able to provide this opportunity for our deserving seniors!

The deadline to apply is April 1st and the recipient will be notified by April 30<sup>th</sup>. A KEDC representative will be available upon request to present the scholarship awards during graduation ceremonies. Please ensure this message reaches your guidance counselors!

### **3.11. STRENGTHS, WEAKNESSES, OPPORTUNITIES & THREATS (SWOT)**

This is a process that the KEDC team began at the recent SREB Summit. We will be following up with survey questions for Superintendents and all role groups that will support this work and assist in planning for the upcoming needs of our member districts

### **3.12. VISIBLE LEARNING – THE WORK OF JOHN HATTIE**

KEDC will be hosting three professional learning opportunities beginning summer and fall 2020 and spring 2021 based upon John Hattie's Visible Learning Model, which is an in-depth model of school change. The takeaways will include evaluating a school's impact on student achievement and their ability to make evidence-based decisions to accelerate student learning. Dates to be announced.

### **3.13. APPALACHIAN REGIONAL COMMISSION GRANT (ARC) APPLICATION**

We are in the process of submitting an ARC technical assistance grant in the amount of \$50,000 for year to assist in securing a future Partnerships for Opportunity and Workforce and Economic Development Revitalization (POWER) Grant.

### **3.14. EXECUTIVE DIRECTOR EVALUATION**

An evaluation form for the KEDC Executive Director is provided in your Board packet. Please complete this form and give or mail to Chairman Kelly Sprinkles at the address on the form as soon as possible.

### **3.15. KEDC HOME SCHOOL INITIATIVE UPDATE – ANDY DOTSON**

Mr. Dotson will provide an update on the ongoing work concerning on KEDC Home School Initiative.

### **3.16. SCHEDULE OF KEDC BOARD MEETINGS FOR FY 2019-2020**

March 18-20, 2020 (Hilton Downtown Lexington) – *Meeting to begin at 3:30PM*

April 15-16, 2020 – KEDC Lexington

June 10, 2020 – KEDC Lexington (Tentative)

**There being no further business, the meeting was adjourned.**

**KEDC BOARD OF DIRECTORS MINUTES**

**February 19, 2020**

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**Supt. Kelly Sprinkles, Chairman**

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**Ms. Nancy Hutchinson, Secretary to the Board**