

MINUTES

**KEDC BOARD OF DIRECTORS
NOVEMBER 17-18, 2021
KEDC OFFICE, LEXINGTON, KY**

The Kentucky Educational Development Corporation (KEDC) Board of Directors met on November 17, 2021 at the KEDC Office, Lexington. Present were the following members and guests:

MEMBERS PRESENT:

Mr. Danny Atkins, Woodford County Schools
Ms. Amy Baker, Bourbon County Schools
Mr. Doug Bechanan, Nicholas County Schools
Mr. Kenny Bell, Wolfe County Schools
Dr. Harry Burchett, Harrison County Schools
Mr. Thom Cochran, Johnson County Schools
Mr. Larry Coldiron, Raceland-Worthington Independent Schools
Mr. Brian Crawford representing Mr. Tom Gambrel, Bell County Schools
Dr. David Gilliam, Madison County Schools
Ms. Diane Hatchett, Berea Independent Schools
Mr. Sanford Holbrook, Robertson County Schools
Mr. Kyle Lively, Supt., Somerset Independent schools
Mr. John Maxey, Supt., Rowan County Schools
Mr. Stephen McCauley, Paris Independent Schools
Mr. Paul Mullins, Logan County Schools
Mr. Patrick Richardson, Pulaski County Schools
Mr. Michael Rowe, Lincoln County Schools
Mr. Wayne Roberts, Wayne County Schools
Mr. Jeff Saylor, Estill County Schools
Mr. Tim Spencer, Supt., Menifee County Schools
Mr. Myron Thompson, Fayette County Schools
Mr. David Trimble, Pikeville Independent Schools
Ms. Sarah Wasson, Lee County Schools

ONLINE MEMBERS PRESENT (ZOOM):

Mr. Bill Boblett, Boyd County Schools
Mr. Steven Evans, Bath County Schools
Dr. Robbie Fletcher, Lawrence County Schools

MEMBERS NOT PRESENT:

Mr. Reed Adkins, Pike County Schools
Mr. Waylon Allen, Middlesboro Independent Schools
Ms. Carrie Ballinger, Rockcastle County Schools
Dr. Houston Barber, Frankfort Independent Schools
Mr. Larry Begley, Russellville Independent Schools
Dr. Tim Bobrowski, Owsley County Schools
Mr. Jason Booher, Mercer County Schools
Mr. Barry Lee, Casey County Schools
Mr. David Cox, Corbin Independent Schools
Mr. Brian Creasman, Fleming County Schools
Mr. David Gibson, Paintsville Independent Schools

Dr. Paul Green, Carter County Schools
Dr. Ralph Hamilton, Morgan County Schools
Mr. Brent Hoover, Knott County Schools
Mr. Sean Horne, Russell Independent Schools
Mr. Larry James, Martin County Schools
Mr. Damian Johnson, Jenkins Independent Schools
Mr. Jonathan Jett, Perry County Schools
Mr. Anthony Orr, Powell County Schools
Mr. Jeremy Ledford, Knox County Schools
Dr. Demetrus Liggins, Fayette County Schools
Ms. Lisa McCane, Augusta Independent Schools
Dr. Molly McComas, Clark County Schools
Dr. Tammy McDonald, Danville Independent Schools
Mr. Chris Meadows, Magoffin County Schools
Mr. Tim Melton, Williamsburg Independent Schools
Mr. Dennis Messer, Barbourville Independent Schools
Mr. Matt Moore, Jessamine County Schools
Ms. Traysea Moresea, Greenup County Schools
Mr. Charles Morton, Harland Independent Schools
Mr. Billy Parker, Scott County Schools
Mr. Tony Sergent, Letcher County Schools
Mr. William Sexton, Clay County Schools
Ms. Anna Shepherd, Floyd County Schools
Mr. John Siler, Supt., Whitley County Schools
Mr. Wayne Sizemore, Jackson Independent Schools
Mr. Kirby Smith, Campbellsville Independent Schools
Mr. Kevin Stull, Supt., Garrard County Schools
Ms. Jackie Risdén-Smith, Fairview Independent Schools
Mr. Rick Ross, Supt., Mason County Schools
Ms. Debbie Stephens, Elliott County Schools
Dr. Matthew Thompson, Montgomery County Schools
Mr. Russell Thompson, Pineville Independent Schools
Mr. Phillip Watts, Breathitt County Schools
Mr. Tony Watts, Newport Independent Schools
Mr. Jamie Weddington, Lewis County Schools
Mr. Brett Wilson, Leslie County Schools

GUESTS PRESENT:

Mr. John Burns, with Robertson County Schools
Dr. Carol Christian, MSU
Mr. Mitch Crump, RSA Advisors
Mr. Wendell Emerson, RSA Advisors
Ms. Dotty Fletcher, with Robertson County Schools
Dr. Jim Flynn, KASS
Ms. Darlene Griffin, with Robertson County Schools
Mr. Eric Kennedy, KSBA
Mr. Scott Hawkins, KDE
Ms. Stephanie Holbrook, with Robertson County Schools
Mr. Matt Jury, KDE
Mr. Eric Kennedy, KSBA
Dr. April Miller, MSU (Zoom)

Ms. Teresa Miller, with Robertson County Schools
Mr. Marvin Moore, Performance Services
Dr. Jay Morgan, MSU
Ms. Contessa Orr, Logan County Schools
Dr. Joel Pace, MSU
Ms. Crystal Reeder, (Zoom)
Ms. Sydney Riney, RBS Design Group
Mr. Joe Roberts, Roberts Insurance
Ms. Rhonda Sims, KDE
Mr. John Sloan, with Robertson County Schools
Mr. Anthony Strong, Compass Mutual Advisors
Mr. Julian Tackett, KHSAA (Zoom Thursday)
Mr. Bob Tarvin, RSA Advisors
Mr. Lincoln Theinart, RSA Advisors
Mr. Chris Tyler, Thermal Equipment

KEDC STAFF PRESENT:

Ms. Nancy Hutchinson, Chief Executive Officer & Board Secretary/Treasurer
Mr. Sam Atkins, Chief Development Officer
Ms. Trish Carroll, Chief Operating Officer
Mr. Andy Dotson, Instruction Leadership Consultant
Dr. Jim Evans, Educational Consultant / Grants Director
Mr. Charles Holbrook, MCSE Systems Engineer
Ms. Carla Kersey, Project Development Coordinator
Ms. Abby Laber, KEDC CRRSA Lead Coordinator
Ms. Stephanie Little, Director of Special Education
Mr. Jerry Prince, Director of Technology
Mr. Mark Ryles, Facilities Consultant
Ms. Tammy Vonderheide, Chief Financial Officer
Ms. Terri White, Executive Assistant / Project Coordinator
Mr. Tim Crawford, Board Attorney

The KEDC Board of Directors meeting was called to order on Wednesday, November 17-18, 2021 at 3:00 PM by Chairman Sanford Holbrook.

WEDNESDAY PRESENTATIONS

The KEDC Business Session was conducted – see below for the business report including actions taken.

Mrs. Nancy Hutchinson, KEDC, presented the district winners of the 2021 KEDC Golf Scholarship Awards.

Mrs. Nancy Hutchinson, KEDC, presented the 2021 KEDC Superintendent of the Year Award to Mr. Sanford Holbrook, Robertson County Schools.

Mr. Paul Mullins and Ms. Contessa Orr, Logan County Schools, presented the Logan County Schools Profile of Success.

Mr. Tim Crawford, KEDC Board Attorney, presented a legal update.

Dr. Jim Flynn, KASS, presented an update.

Mr. Eric Kennedy, KSBA, presented an update

Ms. Rhonda Sims, KDE, presented an update on assessment and accountability.

Dr. April Miller, MSU, presented an update.

Dr. Carol Christian, MSU, presented an update on the Craft Academy.

Wil Health, Inc. from Lexington presented information about Covid testing and vaccinations available to schools.

A drawing was held for a gift basket from KEDC. Pulaski County Schools was the drawing winner. A drawing was held for two \$100 awards for instructional supplies donated by RSA Advisors. Wayne County Schools and Menifee County Schools were the drawing winners.

BOARD BUSINESS REPORT

1. CALL TO ORDER/CONFIRM QUORUM (>20% REQUIRES 14 OF 74 VOTING MEMBERS)

Chairman Sanford Holbrook declared that a quorum was present and called the meeting to order.

2. ACTIONS BY CONSENT

The Consent Items (2.1 to 2.7.15) were approved on a motion by Mr. Tim Spencer, and seconded by Mr. Thom Cochran.

2.1. APPROVAL OF MINUTES

Recommend approval of the [minutes](#) of the October 20, 2021, regular meeting.

2.2. APPROVAL OF FINANCIAL REPORT AND ORDERS OF THE TREASURER

Recommend approval of the [financial reports for October 2021](#) and the Orders of the Treasurer for the period [October 1, 2021 through October 31, 2021](#).

2.3. PERSONNEL ACTIONS

2.3.1. Accepted the resignation of Tom Springer, Technology Cabling Team Leader, effective October 22, 2021.

2.3.2. Employed Cody Mullins, Technology Cabling Helper, Classified Hourly Salary Schedule with 90 day probationary period, Class 3, Step 0, effective November 8, 2021.

2.3.3. Accepted resignation of Dan White, KHSAA Communications & Social Media Director, effective November 8, 2021.

2.3.4. Accepted the resignation of Bryce Bentley, Technology Cabling Helper, effective November 12, 2021.

2.3.5. Accepted the retirement resignation of Susan Ramey, Bookkeeper & Payroll/Human Resources Specialist (Contessa Love is training to take over these duties but will remain the Adult Education Director through June 30, 2022.)

2.3.6. Stipend pay for the following staff for serving as CEO Program Support Contractors:

- Latishia Sparks - \$800.00 for work performed 11/6 and 11/13/21
- Charles Rutledge - \$800.00 for work performed 11/6 and 11/13/21

2.4. BID CONTRACT EXTENSION

2.4.1. Recommend acknowledgement of the Executive Director’s approval of a one year contract extension to the following vendor for Sprayed Urethane Roofing Systems, effective October, 1, 2021 through September 30, 2022, Contract PV-SURS-2012.

- Insulated Roofing Contractors

2.5. BID SPECIFICATIONS

2.5.1. Recommend acknowledgement of the Executive Director’s approval of the Munis Reporting Platform bid specifications - [RFP-MUNIS_REPORTING-2021](#).

2.6. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS

2.6.1. Recommend acknowledgement of the Executive Director’s approval of bid contracts with the following list of vendors from the CLS2022.000 Catalog/Price List/Store Shelf bids opened and made effective on October 20, 2021 through December 31, 2022. We received 18 bids for CLS2022.000, of which were 15 awarded and 3 were rejected.

Vendor	Status
Amerlight Energy, LLC	Awarded
Audio Enhancement, Inc.	Awarded
Blick Art Materials, LLC	Awarded
Collins Trophy and Awards	Awarded
Distinctive SpecialTees, Inc.	Awarded
Hadley Sign Solutions	Awarded
Hi-Line Electric Co., Inc	Rejected, did not meet bid specifications
Kratz Sporting Goods	Awarded
Lakeshore Learning Materials, LLC	Awarded
Modern Signs & Graphics	Awarded
Nacarato Truck Centers	Awarded
NBF, LLC	Rejected, did not meet bid specifications
PARTpoint, Inc.	Awarded
Perma-Bound Books	Awarded
Plaid Elephant Books, LLC	Awarded
Protek Security and Fire Systems	Awarded
S&S Worldwide	Awarded
Strawbridge Studios	Rejected, did not meet bid specifications

2.7. CONTRACTS

Recommend acknowledgement of the Executive Director’s approval of the following contracts and agreements (contract period is for FY2021-2022 unless otherwise noted):

GENERAL FUND

2.7.1. [Urethane of Kentuckiana, Inc. dba Insulated Roofing Contractors – Contract 10100337-PV-SURS-2012R9](#)

2.7.2. [Origin Hotel Lexington – KEDC Executive Leadership Retreat – December 15-16, 2021](#)

2.7.3. [Rockcastle County Schools – MOA for Wendy King for 230 days](#)

2.7.4. [Rowan County Schools – MOA for Kay Hedrick for 230 days](#)

- 2.7.5. [Catherine Delvalle – CEO Program Support Contractor - \\$400.00 per day](#)
- 2.7.6. [Elizabeth Tronoski – CEO Program Support Contractor - \\$400.00 per day](#)
- 2.7.7. [Christina \(Kelly\) Acevedo – CEO Program Support Contractor - \\$400.00 per day](#)
- 2.7.8. [New Dairy Ohio dba Borden Dairy Cincinnati – Contract 10100329-PV-DAIRY-2021](#)

DEPARTMENT OF JUSTICE GRANT

- 2.7.9. [Terrace Metrics – Unlimited Resilience Assessments - \\$70,000.00](#)

CRRSA

- 2.7.10. [Instructional Coaching Group – December 6-7, 2021 - \\$12,300.00](#)

PROJECT CHARGE/ASPIRE

- 2.7.11. Various Cadre/National Activities Program Participants – up to \$3,700.00 upon completion
- 2.7.12. [Cynthia Resor – Professor for Cadre Sessions 2021-2022 - \\$5,700.00](#)
- 2.7.13. [Michael Cairo – Teacher Cadre Session presentations - \\$1,900.00](#)
- 2.7.14. [Carly Muetterties – Teacher Cadre Session presentations - \\$8,500.00](#)
- 2.7.15. [Benjamin Fitzpatrick – Teacher Cadre Session presentations - \\$5,000.00](#)

3. ACTION ITEMS WITH DISCUSSION

The updated executive committee membership list was approved on a motion by Mr. Jeff Saylor, and seconded by Mr. Michael Rowe.

3.1. UPDATED EXECUTIVE COMMITTEE MEMBERSHIP

Recommend approval of the updated Executive Committee Membership List. Supt. Danny Adkins was asked to replace retired Supt. Kay Dixon in May 2021, when he was Supt. at Floyd County. Upon his move to Woodford County, we had to wait for membership approval before making Supt. Adkins an active member of the Executive Committee.

4. DISCUSSION ITEMS

4.1. SCHOLARSHIP GOLF SCRAMBLE UPDATE

We had 16 teams represented at Eagle Trace Golf Course that played in the Scramble on Saturday, October 23rd. Districts represented were Nicholas, Carter, Boyd, Wolfe, Magoffin, Montgomery, Johnson, Greenup, Rowan and Harrison Counties as well as Newport Ind. The four districts awarded \$1,000.00 scholarships were Greenup County, Nicholas County, Rowan County and Wolfe County!

There being no further business, the meeting was adjourned on a motion by Mr. Paul Mullins, seconded by Mr. Pat Richardson.

KEDC BOARD OF DIRECTORS MINUTES

November 17-18, 2021

Supt. Sanford Holbrook, Chairman

Ms. Nancy Hutchinson, Secretary to the Board