

CONTRACTUAL AGREEMENT FOR THE PROVISION OF SERVICES

This AGREEMENT made on October 1, 2022, between the Client, Kentucky Educational Development Corporation of 904 Rose Road, Ashland, KY 41102 and the Contractor, E-Directives, 46 Wood Street, Fairfield, Maine 04937.

Services To Be Performed by the Contractor as stated in the Deliverables for PY5:

1. Curate and add 11th Grade curricula, Google form assessments for all grades, and 11th grade facilitator guides and textbook links to the website. Add Google Analytics to GEAR UP 4 Success Website.
2. Provide assistance and issue resolution to site users and GUK Staff regarding site access/operation issues.
3. Implement feedback and revise site content, including course content for grades 10, 11, and 12.
4. Meet with designated GUK staff to train on how to update, maintain and manage GU4S site up to 15 hours. Provide up to 20 hours of scheduled technical assistance and support during transition of site to GUK full-time management.
5. Transfer site ownership to GUK, including all associated accounts, assets and documents.
6. Provide Project Management by hosting monthly meetings with GU4Success team to monitor and communicate updates to project timeline.
7. Contribute to proposal for presentation to NCCEP Annual Conference in July 2023. This includes planning, developing an delivery of NCCEP presentation.

Time for Performance: October 1, 2022 through September 30, 2023

Payment: In consideration of Contractor’s performance of these services, Client agrees to pay Contractor as follows:

- KEDC will issue payment upon receipt of invoices after they are approved by GEAR UP Kentucky associates. No payments to be made in advance of completed work.
- **Total Payment for services - \$49,000.00**

Other Clients: Contractor retains the right to perform services for other clients.



Eleni Margaronnis, CEO/Founder E-DIRECTIVES

____10/13/22____

Date

KEDC Board Chairperson

Date