

## MINUTES

### KEDC BOARD OF DIRECTORS

MARCH 15 - 17, 2023

### HILTON HOTEL DOWNTOWN LEXINGTON AND ONLINE VIA ZOOM

The Kentucky Educational Development Corporation (KEDC) Board of Directors met on March 15, 2023 at the Hilton Hotel Downtown in Lexington and online via Zoom. Present were the following members and guests:

#### **MEMBERS PRESENT:**

Mr. Danny Adkins, Woodford County Schools  
Mr. Waylon Allen, Middlesboro Independent Schools  
Dr. Carrie Ballinger, Rockcastle County Schools  
Mr. Larry Begley, Russellville Independent Schools  
Mr. Kenny Bell, Wolfe County Schools  
Dr. Harry Burchett, Harrison County Schools  
Mr. Thom Cochran, Johnson County Schools  
Mr. Larry Coldiron, Raceland-Worthington Independent Schools  
Mr. Steven Evans, Bath County Schools  
Mr. Tom Gambrel, Bell County Schools  
Dr. David Gilliam, Madison County Schools  
Dr. Ralph Hamilton, Morgan County Schools  
Ms. Diane Hatchett, Berea Independent Schools  
Mr. Sanford Holbrook, Robertson County Schools  
Mr. Jeremy Ledford, Knox County Schools  
Mr. Kyle Lively, Somerset Independent schools  
Ms. Lisa McCane, Augusta Independent Schools  
Mr. Dennis Messer, Barbourville Independent Schools  
Mr. Paul Mullins, Logan County Schools  
Mr. Patrick Richardson, Pulaski County Schools  
Mr. Wayne Roberts, Wayne County Schools  
Mr. Michael Rowe, Lincoln County Schools  
Mr. Jeff Saylor, Estill County Schools  
Mr. Wayne Sizemore, Jackson Independent Schools  
Mr. Tim Spencer, Menifee County Schools  
Mr. Russell Thompson, Pineville Independent Schools  
Mr. David Trimble, Pikeville Independent Schools

#### **MEMBERS PRESENT ONLINE VIA ZOOM:**

Ms. Anna Shepherd, Floyd County Schools

#### **MEMBERS NOT PRESENT:**

Mr. Reed Adkins, Pike County Schools  
Ms. Amy Baker, Bourbon County Schools  
Mr. Doug Bechanan, Nicholas County Schools  
Mr. Bill Boblett, Boyd County Schools  
Mr. Jason Booher, Mercer County Schools  
Mr. Kent Campbell, Perry County Schools  
Mr. Gary Cornett, Owsley County Schools  
Mr. David Cox, Corbin Independent Schools  
Mr. Brian Creasman, Fleming County Schools

Dr. Robbie Fletcher, Lawrence County Schools  
Mr. David Gibson, Paintsville Independent Schools  
Dr. Paul Green, Carter County Schools  
Dr. John Gunn, McCreary County Schools  
Mr. Brent Hoover, Knott County Schools  
Mr. Sean Horne, Russell Independent Schools  
Mr. Larry James, Martin County Schools  
Mr. Damian Johnson, Jenkins Independent Schools  
Ms. Vicki Jones, East Bernstadt Independent Schools  
Mr. Mark Kopp, Franklin County Schools  
Mr. Barry Lee, Casey County Schools  
Dr. Demetrus Liggins, Fayette County Schools  
Mr. John Maxey, Rowan County Schools  
Mr. Stephen McCauley, Paris Independent Schools  
Mr. Chris Meadows, Magoffin County Schools  
Mr. Tim Melton, Williamsburg Independent Schools  
Mr. Matt Moore, Jessamine County Schools  
Ms. Traysea Moresea, Greenup County Schools  
Mr. Charles Morton, Harland Independent Schools  
Mr. Billy Parker, Scott County Schools  
Ms. Jackie Risdén-Smith, Fairview Independent Schools  
Mr. Rick Ross, Mason County Schools  
Mr. Earl Ray Shuler, Lee County Schools  
Mr. Tony Sergeant, Letcher County Schools  
Mr. William Sexton, Clay County Schools  
Ms. Debbie Stephens, Elliott County Schools  
Mr. John Siler, Whitley County Schools  
Mr. Kirby Smith, Campbellsville Independent Schools  
Ms. Sheri Satterly, Frankfort Independent Schools  
Mr. Mike Smith, Jackson Independent Schools  
Mr. Kevin Stull, Garrard County Schools  
Dr. Elmer Thomas, Clark County Schools  
Dr. Matthew Thompson, Montgomery County Schools  
Mr. Myron Thompson, Fayette County Schools  
Ms. Sarah Wasson, Powell County Schools  
Mr. Jamie Weddington, Lewis County Schools  
Mr. Phillip Watts, Breathitt County Schools  
Mr. Tony Watts, Newport Independent Schools  
Mr. Brett Wilson, Leslie County Schools

**GUESTS PRESENT:**

Mr. Tim Bobrowski, Protect Ed  
Ms. Carrell Boyd, RW Baird  
Ms. Rebecca Combs, American Fidelity  
Mr. Butch Cope, KHSAA  
Mr. Mitch Crump, RSA Advisors  
Mr. David Dowdell, Performance Services (Zoom)  
Mr. Jim Downind, Assured Partners Insurance  
Mr. Wendell Emerson, RSA Advisors  
Mr. Eric Kennedy, KSBA  
Ms. Amy Lazarewicz, Norton Healthcare  
Mr. Joe Ledford, Thermal Equipment

Dr. David Long, MSU  
Dr. April Miller, MSU  
Ms. Callie Miracle, Kentucky Chamber Foundation  
Mr. Marvin Moore, Performance Services  
Ms. Brenda Morgan, Morgan & Assoc. (Zoom)  
Mr. Dewey Mosley, American Fidelity  
Mr. Joe Roberts, Roberts Insurance  
Mr. John Roberts, Roberts Insurance  
Dr. Joel Pace, MSU (Zoom)  
Mr. Terry Saylor, Energy Optimizers  
Ms. Rhonda Sims, KDE  
Mr. Anthony Strong, Compass Municipal  
Mr. Julian Tackett, KHSAA  
Mr. Bob Tarvin, RSA Advisors  
Mr. Lincoln Theinert, RSA Advisors  
Mr. Chris Tyler, Thermal Equipment  
Mr. Kerry Young, Sherman, Carter, Barnhart

**KEDC STAFF PRESENT:**

Ms. Nancy Hutchinson, Chief Executive Officer & Board Secretary/Treasurer  
Mr. Sam Atkins, Chief Development Officer  
Ms. Trish Carroll, Chief Operating Officer  
Mr. Tim Crawford, KEDC Board Attorney  
Dr. Jim Evans, Educational Consultant / Grants Director  
Mr. Charles Holbrook, Director of Technology  
Ms. Rachel Holbrook, Learning Acceleration & Deeper Learning Specialist  
Ms. Carla Kersey, Project Development Coordinator  
Ms. Stephanie Little, Director of Special Education  
Ms. Sheila Miller, School Finance Consultant  
Ms. Abby Laber, CRRSA Lead Coordinator  
Ms. Tessa Love, Chief People Officer  
Mr. Mark Ryles, Facilities Consultant  
Ms. Tammy Vonderheide, Chief Financial Officer  
Ms. Terri White, Executive Assistant / Project Coordinator

The KEDC Board of Directors meeting was called to order on Wednesday, March 15, 2023 at 3:30 PM by Chairman Patrick Richardson.

**WEDNESDAY PRESENTATIONS**

The KEDC Business Session was conducted – see below for the business report including actions taken.

Ms. Brenda Morgan, Morgan & Associates, presented the 2022 Audit Report.

Ms. Callie Miracle, Kentucky Chamber Foundation, presented information on the Talent Pipeline Management Cooperative Group.

Ms. Amy Lazarewicz, Norton Healthcare, presented information on student wellness and prevention programs.

Mr. Julian Tackett, KHSAA, presented an update.

Ms. Jennifer Stafford, KDE, presented an update.  
Mr. Eric Kennedy presented a Legislative update from KSBA.

Dr. David Long, MSU, presented an update.

A drawing was held for a \$50 Cheesecake Factory gift card donated by KEDC and Mr. Dennis Messer, Barbourville Independent, was the drawing winner.

A drawing was held for a gift basket donated by Norton Healthcare and Mr. Wayne Roberts, Wayne County, was the drawing winner.

A drawing was held for two \$100 awards for instructional supplies donated by RSA Advisors and Knox County Schools and Pikeville Independent Schools were the drawing winners.

### **WEDNESDAY BUSINESS**

**The KEDC Audit was accepted as presented on a motion by Mr. Tim Spencer and seconded by Mr. Sanford Holbrook.**

**KEDC membership for East Bernstadt Independent was approved on a motion by Mr. Dennis Messer, and seconded by Mr. Jeff Saylor.**

### **BOARD BUSINESS REPORT**

**1. CALL TO ORDER/CONFIRM QUORUM (>20% REQUIRES 15 OF 75 VOTING MEMBERS)**  
**Chairman Patrick Richardson declared that a quorum was present and called the meeting to order.**

**2. ACTIONS BY CONSENT**  
**The Consent Items (2.1 to 2.7.6) were approved on a motion by Mr. Michael Rowe and seconded by Mr. Thom Cochran.**

**2.1. APPROVAL OF MINUTES**

Recommend approval of the minutes of the February 15, 2023, regular meeting.

**2.2. APPROVAL OF FINANCIAL REPORT AND ORDERS OF THE TREASURER**

Recommend approval of the financial report for February 2023, and the Orders of the Treasurer for the period February 1, 2023 through February 28, 2023.

**2.3. PERSONNEL REPORT**

- 2.3.1.** Accepted the resignation of Jacob Perkins, KPC Account Executive, effective March 1, 2023.
- 2.3.2.** Accepted the resignation of Jacob Martin, Building/Grounds/Fleet Mgr, effective March 3, 2023.
- 2.3.3.** Increased Trevor Blackburn, Systems Engineer, to Class 6, Step 0, on the Prof/Tech/Hourly Salary Schedule, effective February 26, 2023.
- 2.3.4.** Increased Julia Staton, Grants Lead/Coordinator, to Class 10, Step 11, on the Dir/Coord/Consultant Salary Schedule, effective February 26, 2023.

**2.4. BID CONTRACT AWARD**

- 2.4.1.** Recommend acknowledgment of the Executive Director's contract award for the Preferred Vendor Structured Cabling Bid (PV-STRUCTUREDCABLING-2023) to Anixter, Inc. for the period of 02/24/23 through 09/30/24. They bid on 99% of the core items and listed percentage discounts for the majority of the manufactures in the Secondary Item Discount section.

**2.5. BID SPECIFICATION AMENDMENT**

2.5.1. Recommend acknowledgement of the Executive Director’s approval to amend all CLS-2022 contracts to include Federal clause updates and additions.

**2.6. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS**

2.6.1. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from CLS2022.34 Catalog/Price List/Store Shelf bids opened and made effective on February 7, 2023 through December 31, 2023. We received 8 bids for CLS2022.34, of which 3 were awarded and 5 rejected.

<b>Vendor</b>	<b>Status</b>
American Eagle II Fire Protection	Rejected, did not meet bid specifications
Blue Star Education	Rejected, did not meet bid specifications
EDpuzzle, Inc.	Awarded
Irwin Seating Company	Awarded
Matco Tools Corporation	Awarded
Noles Home Maintenance, LLC	Rejected, did not meet bid specifications
Notable Inc., dba Kami	Rejected, did not meet bid specifications
Rethink Autism Inc	Rejected, did not meet bid specifications

2.6.2. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from CLS2022.35 Catalog/Price List/Store Shelf bids opened and made effective on February 21, 2023 through December 31, 2023. We received 6 bids for CLS2022.35, of which 6 were awarded.

<b>Vendor</b>	<b>Status</b>
Blue Star Education	Awarded
Liberty Paper	Awarded
Minuteman Press of Richmond	Awarded
Nukem Graphics	Awarded
Operoo	Awarded
Pro Sound, Inc.	Awarded

**2.7. CONTRACTS**

Recommend acknowledgement of the Executive Director’s approval of the following contracts and agreements (contract period is for FY2022-2023 unless otherwise noted):

**GENERAL FUND**

- 2.7.1. [University of the Cumberland's Option 9 Agreement](#)
- 2.7.2. [Kagan Publishing & PD – Social-Emotional Learning Day](#)
- 2.7.3. [Institute for Multi-Sensory Education \(IMSE\) – Fee based upon # of participants](#)

**GRANT CONTRACTS**

- 2.7.4. Presenter Contractual Agreements for ASPIRE/ACHIEVE/CHARGE/HERO/RENAISSANCE:**
- [Jasmine Cloud – PD Sessions at \\$150.00/hour plus travel](#)
  - [Blair Hess – PD Sessions at \\$150.00/hour plus travel](#)
  - [Dr. Cathy Malchiodi – PD Sessions at \\$1,000.00/hour plus travel](#)
  - [Melissa Newman – PD Sessions at \\$150.00/hour plus travel](#)
  - [Jeffery D Nokes - PD Sessions at \\$150.00/hour plus travel](#)
  - [Janet Taylor – PD Sessions at \\$150.00/hour plus travel](#)
  - [Deanna Williams – PD Sessions at \\$150.00/hour plus travel](#)
- 2.7.5. [Dr. Karen Dudek-Brannan dba Dr. Karen, LLC -SLP Cadre Presentation -\\$875.00](#)**
- 2.7.6. [RQI \(Right Question Institute\) – Training events for CHARGE/HERO Grants - \\$9,600.00](#)**

### **3. DISCUSSION ITEMS**

#### **3.1. STUDENT SCHOLARSHIP OPPORTUNITY**

KEDC is excited to once again extend an opportunity for graduating seniors of our member districts to apply for our annual scholarship. We will award one \$2,500.00 scholarship for college (2 or 4 year), technical or vocational bound students that meet the criteria set forth in the attached guidelines. It is an honor to be able to provide this opportunity for our deserving seniors! The deadline for submission is April 1, 2023.

#### **3.2. EXECUTIVE DIRECTOR EVALUATION**

An evaluation form for the KEDC Executive Director is provided in your Board packet. Please complete this form as soon as possible and give or email to Chairman Patrick Richardson at the address on the form as soon as possible.

#### **3.3. KEDC SCHOLARSHIP GOLF SCRAMBLE**

KEDC will be hosting a Scholarship Golf Scramble on Monday, July 31<sup>st</sup> at Eagle Trace in Morehead. Please mark your calendars! More information will be coming soon!

#### **3.4. RETIREE RECOGNITION IN APRIL**

If you are retiring, please let Terri White know ([terri.white@kedc.org](mailto:terri.white@kedc.org)) so you can be recognized and at the April Board meeting.

#### **3.5. SUPERINTENDENT ADMINISTRATIVE ASSISTANT TRAINING & CELEBRATION**

Please let your Administrative Assistants know that on April 14, 2023, from 10:00am -12:00pm, at the KEDC Ashland location, we will offer a time of training and celebration for them. More information is on its way!

#### **3.6. DIRECTORY-LEVEL INFORMATION REQUEST**

*A letter from the KY Council on Postsecondary Education (CPE) has been sent to all KY School Superintendents requesting directory-level information on school district 11<sup>th</sup> and 12<sup>th</sup> grade students in hopes to increase access and participation in higher education across the Commonwealth. Please see letter included in your Board folders and provide this information to them as soon as possible.*

#### **3.7. UPCOMING SCHEDULE OF BOARD MEETINGS**

- **April 19-20, 2023** – KEDC Office, Lexington, KY

**The meeting was adjourned on a motion by Mr. Thom Cochran and seconded by Mr. David Trimble.**

**KEDC BOARD OF DIRECTORS MINUTES**

**March 15, 2023**

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**Supt. Patrick Richardson, Chairman**

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**Ms. Nancy Hutchinson, Secretary to the Board**