

WEST VIRGINIA EMPLOYEE'S WITHHOLDING EXEMPTION CERTIFICATE

Print or Type Full Name _____ Social Security Number _____

Home Address _____ City or Town _____ State _____ Zip Code _____

1. If SINGLE, and you claim an exemption, enter "1", if you do not, enter "0" _____
2. If MARRIED, one exemption each for husband and wife if not claimed on another certificate.
 - (a) If you claim both of these exemptions, enter "2" } _____
 - (b) If you claim one of these exemptions, enter "1" } _____
 - (c) If you claim neither of these exemptions, enter "0" } _____
3. If you claim exemptions for one or more dependents, enter the number of such exemptions _____
4. Add the number of exemptions which you have claimed above and enter the total
5. Additional withholding per pay period under agreement with employer \$ _____

Note that special withholding allowances provided on Federal Form W-4 may not be claimed on your West Virginia Form IT-104.

I CERTIFY, under penalties provided by law, that the number of exemptions claimed in this certificate is not in excess of those to which I am entitled.

Date _____ 19 _____ (Signed) _____

NONRESIDENTS - SEE REVERSE SIDE

WEST VIRGINIA CERTIFICATE OF NONRESIDENCE

To be completed by employees who reside in the states of Kentucky, Maryland, Ohio, Pennsylvania, and Virginia.

If you are a resident of Kentucky, Maryland, Ohio, Pennsylvania, or Virginia and your source of wages or salaries is in West Virginia, you are exempt from West Virginia Personal Income Tax Withholding. Upon receipt of this form, properly completed, your employer is authorized to discontinue the withholding of West Virginia income tax from wages or salaries earned in West Virginia.

I hereby certify, under penalties provided by law, that I am not a resident of West Virginia, that I reside in the State of _____ and live at the address stated on the reverse side of this certificate, and request is hereby made to my employer not to withhold West Virginia income tax from wages paid me. If at any time hereafter I become a resident of West Virginia, or otherwise lose my status of being exempt from West Virginia withheld taxes, I will notify my employer of such fact within ten (10) days from the date of change so that he may then withhold West Virginia income tax from my wages.

I certify that the above statements are true, correct and complete.

Date _____, 19 _____ Signature _____